

## Senior Dailies Operator (nights) – Permanent

Digital Orchard – Chalfont St Giles

### About the role:

Reporting into the Head of Dailies, you will primarily be responsible for providing dailies services including ingesting media, logging, syncing, quality control, deliverables, archiving, and data management. This is a multi-faceted role that requires a strong working knowledge of camera formats, onset procedures, colour pipeline, dailies software (DaVinci Resolve, Filmlight Daylight, Avid Media Composer, YoYotta and Filemaker), editorial requirements, transcoding and dailies deliverables. You have excellent attention to detail and a minimum of 6+ years experience as a dailies operator working on feature films and high-end TV dramas. You should be comfortable communicating with clients and understand the need for tact and discretion when conversing with them. A knowledge of monitor calibration would also be beneficial.

Whilst mainly an operational role, you will have managerial responsibilities. You will provide support and training for the other dailies operators and support the dailies colourist when required. You will contribute to the running of the dailies department and work closely alongside the Head of Dailies to plan and execute all dailies jobs. You will ensure that all tasks are completed accurately and on schedule. For on-location work, you will be required to set up and maintain the onset/near-set dailies system, calibrate monitors and cover any other administration tasks as required. Weekend work and international travel may be required.

### What the job will look like:

- Liaise with the Post Supervisor, Cinematographer, Production Team and Dailies Co-ordinator to help set up each show.
- Create and maintain a workflow document for each show.
- Provide technical support to the other Dailies Operators in the department.
- Ingest client media.
- Manage hard drive space on NAS and DAS.
- Add and edit metadata.
- QC.
- Transcode media to the required specification.
- Upload media.
- Create and manage LTO archives.
- Manage the metadata database for each show.
- Ensure accurate reporting and communicate any issues to the Post Supervisor and Production Team.
- Assist with shipping, receiving and RMAs.
- Assist with all other Dailies tasks as required.
- Any other duties as needed.

**About you:**

- An aptitude for technical problem-solving and ability to troubleshoot.
- A very detailed knowledge of grading and dailies software.
- Self-motivated, loaded with common sense and resourceful.
- Ability to report and solve any issues/requirements.
- Shows initiative and capable of working without supervision.
- Good IT skills and knowledge of Macs.
- A friendly, motivated manner with a flexible and dedicated approach to work.
- Able to commute reliably and flexibility on hours and working days, 40 hours working week within a 7 day period, usually on night shifts.
- Must be confident and professional when dealing with customers, face-to-face and via telephone/email.

**What will you get from us?**

- An opportunity to be part of a company that works on some of the biggest film and high-end television titles.
- A friendly 'non corporate' style of working where each employee is highly valued for their unique contribution and skillset.
- A happy, relaxed working environment in the countryside with fresh air, animals and plenty of opportunities to take a break in nature.

**Digital Orchard Values**

- Be open, be honest.
- Take action, take ownership.
- Be passionately curious.
- Deliver value.
- Be proudly B-corp.
- Break down barriers.

**Details of the role:**

- Salary: £48,000 – 52,000 PA depending on experience
- The Digital Orchard office is in the countryside near Chorleywood (HP8 4AX) – ***please ensure that you could easily travel to and work from the office.***

**How to apply:**

To apply, please send us your CV and a cover note, please include relevant examples that demonstrate how you meet the personal specification and ability to deliver the main duties and responsibilities. Please be specific in your cover note about your interest in Digital Orchard, expectations of this role, and your salary expectations.

Send your email to: [jobs@digitalorchardgroup.com](mailto:jobs@digitalorchardgroup.com)

**Equal Opportunities:**

Digital Orchard is an equal opportunities employer and our recruitment opportunities are open to everyone. However, we are particularly interested in hearing from candidates who are from groups that are underrepresented in the film and television industry. Please feel free to contact us if you have any questions about this, including requesting the data we have available on the make-up of the industry and our company. Please also feel free to contact us if you require an alternative application method, such as video or audio recording.

**All applicants are asked to complete this [equal opportunities monitoring form](#)** at the same time as submitting their application; if you choose to, via this form you can request a guaranteed interview if you have the essential skills we require and identify as being underrepresented in this industry or facing significant barriers in your career progression.

**About Digital Orchard:**

Digital Orchard is an industry-leading film and digital service provider, working on high end TV drama and major motion pictures. From our expert technicians on-set, through to film scanning (with service partners, Kodak), and full picture post, we pride ourselves on having the right knowledge and attitude to ensure every production gets exactly the attention to detail it deserves. Our boutique, full-service operation allows us to go above and beyond, giving cinematographers, producers and editorial uninterrupted support, creative freedom and consistent quality. We are friendly, agile and committed film-fans who work hard for and with the industry.