

## Training and Development Specialist

Digital Orchard – Chalfont St Giles

### About the role:

We are looking someone to develop, maintain and expand our in-house training program. Focusing on supporting and training both current and future technicians in DIT, Data Wrangling, Video Assist and other on-set roles as well as Digital Dailies operations.

### What the job will look like:

- Provide focused and structured training to Digital Orchard technicians across multiple technical disciplines
- Develop and document training guides covering best practise, industry standards and expectations through to troubleshooting and escalation
- Work with existing technicians to find and then fill, current gaps in their knowledge or understanding
- Work with Bookings and Kit Room team to ensure technicians stay up to date with new software and hardware solutions and to schedule training
- Stay up to date with current solutions and become a super user on the systems we supply our team
- Research, investigate and test out new tools, technology solutions or workflows working closely with Kit Room team and senior management to steer investment decisions
- Work with Dailies Producer to ensure both current and future Dailies Operators are provided initial and ongoing training
- Ad hoc assistance to the Kit Room team to provide cover and general support during busy spells
- Be available for technical industry events and expos

### About you:

- Ideally suited to someone with significant on-set experience
- Technically minded with demonstrable experience and skills in key skill sets
  - DIT
  - Data management
  - Video Operations
- Experience with dailies workflow a benefit
- Experience in training and developing others preferred but not essential
- Relaxed personality with good relationship building skills
- Ability to work well under pressure and with strict deadlines
- Ability to multi-task and prioritise conflicting demands
- A problem-solving mentality and a natural lateral thinker
- An excellent understanding of the general workings of the film industry from on-set to post-production
- Experience and knowledge in making various cables, looms and on-set carts preferred

### What will you get from us?

- An opportunity to have a key position in a company that works on some of the biggest film and high-end television titles.
- A friendly 'non corporate' style of working where each employee is highly valued for their unique contribution and skillset
- A happy, relaxed working environment in the countryside with fresh air, animals and plenty of opportunities to take a break in nature

### **Digital Orchard Values**

- *Teamwork* - our best work is delivered when we share our skills and experience with each other
- *Caring* - we care about every project and treat it with the respect and time that it deserves
- *Quality* – we deliver the highest quality service to each and every customer
- *Net Zero* – we are committed in our pledge to become carbon neutral by 2023
- *Action not words* – we run the Digital Orchard Foundation which supports underrepresented groups in the film and television industry

### **Details of the role:**

- Permanent role with out of hours availability
- Salary/package dependent on experience. Please state your salary expectations with application.
- The Digital Orchard office is in the countryside near Chorleywood (HP8 4AX) – please ensure that you could easily travel to and work from the office.

### **How to apply:**

Digital Orchard is an equal opportunities employer and our recruitment opportunities are open to everyone. However, we are particularly interested in hearing from candidates who are from groups that are underrepresented in the film and television industry. Please feel free to contact us if you have any questions about this, including requesting the data we have available on the make-up of the industry and our company. Please also feel free to contact us if you require an alternative application method, such as video or audio recording.

All applicants are asked to complete this [equal opportunities monitoring form](#) at the same time as submitting their application; if you choose to, via this form you can request a guaranteed interview if you have the essential skills we require and identify as being underrepresented in this industry or facing significant barriers in your career progression.

This is an open recruitment process and we will keep the job advert live until we find the right person for the role!

To apply, please send us your CV and a cover note, including relevant examples that demonstrate how you meet the personal specification and ability to deliver the main duties and responsibilities. Please be specific in your cover note about your interest in Digital Orchard, expectations of this role, and your salary expectations.

Send your email to: [jobs@digitalorchardgroup.com](mailto:jobs@digitalorchardgroup.com)

### **About Digital Orchard:**

Digital Orchard is an industry-leading film and digital service provider, working on high end TV drama and major motion pictures. From our expert technicians on-set, through to film scanning (with service partners, Kodak), and full picture post, we pride ourselves on having the right knowledge and attitude to ensure every production gets exactly the attention to detail it deserves. Our boutique, full-service operation allows us to go above and beyond, giving cinematographers, producers and editorial uninterrupted support, creative freedom and consistent quality. We are friendly, agile and committed film-fans who work hard for and with the industry.